



Haringey Council

The Community Safety Partnership (CSP) DRAFT Terms of Reference July 2014

1. Purpose

The CSP is a statutory partnership which is responsible for delivering the outcomes in the Community Safety Strategy 2013 - 2017 that relate to the prevention and reduction of crime, fear of crime, anti-social behaviour, harm caused by drug and alcohol misuse and re-offending. The prevention of violent extremism is set to become a further statutory duty from Autumn 2014. The CSP has strong links to the work of the Health & Wellbeing Board especially in respect of mental disorder and violence prevention.

The Partnership will work towards its vision by:

- Having strategic oversight of issues relating to all aspects of community safety
- Overseeing production of annual crime/needs assessments
- Using evidence from crime audits, needs assessment and other data sources to plan value for money services and interventions
- Closely monitoring changes and trends in performance
- Making decisions in an inclusive and transparent way

2. Principles

The following principles will guide the CSP's work. It will seek to:

- Solve problems with long-term positive outcomes
- Balance risk and harm
- Seek long-term solutions to areas of multiple deprivation
- Maximise resources (co-locating, reducing duplication and pooling budgets where possible)
- Share information effectively as a default principle
- Build on proven interventions
- Facilitate effective community input and capacity
- Integrate approaches to enforcement/front-line services
- Monitor robustly, evaluating progress and applying good practice

3. Responsibilities and core business of the CSP

3.1 Strategic planning:

- To oversee the delivery of the strategic priorities for community safety, holding those responsible to account.
- To integrate, wherever appropriate, the plans and services of partner organisations.



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- To ensure that the partnership is kept up to date so that it is able to respond effectively to changes in legislation, information and developments in relation to community safety.
- To identify, gain and manage funding as required to implement the Community Safety Strategy 2011-14.
- To review and update relevant information sharing protocols.

3.2 Monitoring outcomes:

- To agree a performance framework with regular monitoring and evaluation of outcomes against agreed milestones and targets.
- To monitor and review key performance indicators.
- To ensure equalities underpins the work of the partnership and all improvements deliver equality of access, outcome, participation and service experience.

3.3 Community engagement:

- To ensure the views of service users and residents are taken into consideration in planning and prioritising objectives.
- To remain flexible in order to respond to and help support individuals and communities that are affected by crime.

4. Priorities and Outcomes

4.1 The CSP is currently working on the following strategic outcomes in partnership with the Mayor's Office for Policing and Crime and the Home Office:

Outcome One	Rebuild and improve public confidence in policing and maintaining community safety
Outcome Two	Prevent and minimise gang-related activity and victimisation
Outcome Three	Break the cycle of domestic and gender-based abuse by working in partnership to promote healthy and safe relationships
Outcome Four	Reduce re-offending to include a focus on 16 – 24 year olds
Outcome Five	Prevent and reduce acquisitive crime and anti-social behaviour (to include residential burglary, personal robbery, vehicle crime, fraud and theft)
Outcome Six	Prevent violent extremism, delivering the national PREVENT strategy in Haringey

5. Operational protocols

5.1 Membership



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The membership of the CSP will:

- reflect statutory duties
- be related to the agreed purpose of the partnership
- be responsible for disseminating decisions and actions back to their own organisations and ensuring compliance
- be reviewed annually

The list of current members and advisors is attached on page 5

5.2 Chairing arrangements

The CSP is currently being co-Chaired by the Cabinet Member for Communities and the police Borough Commander.

5.3 Deputies and representation

Partner bodies are responsible for ensuring that they are represented at an appropriate level. It is not desirable to delegate attendance unless this is absolutely necessary. Where the nominated representative is hampered from attending, a deputy may attend in their place.

5.4 Co-opting

The Board may co-opt additional members by agreement who will be full voting members of the Board.

5.5 Ex-officio

The partnership may invite additional officers and other stakeholders to attend on an ex-officio basis, who will not be voting members of the CSPB, to advise and guide on specific issues.

5.6 Confidentiality

The CSP has a strategic remit and will not therefore discuss individual cases. However, the disclosure of information outside the meeting, beyond that agreed, will be considered as a breach of confidentiality.

5.7 Meetings

- Quarterly meetings will be held
- A meeting of the CSP will be considered quorate when at least one Chair, and a representative of each of the local authority, health and police are in attendance.
- Attendance by non-members is at the invitation of the Chairs.
- The agendas, papers and notes will be made available to members of the public when requested, but meetings will not be considered as public meetings.

5.8 Agendas

Agendas and reports will be circulated at least five working days before the meeting, after the agenda has been agreed by the Chairs. Additional late items will be at the discretion of the Chairs.

5.9 Partner action



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Representatives will be responsible for ensuring that all key issues are disseminated back to their organisations, ensuring compliance with any actions required and reporting back progress to the CSP.

5.10 Interest

Members must declare any personal and/or pecuniary interests with respect to agenda items and must not take part in any decision required with respect to these items.

5.11 Absence

If a representative of a statutory agency is unable to attend, a substitute must be sent to the meeting. If there is no representation for three meetings the organisation/sector will be asked to re-appoint/confirm its commitment to the partnership.



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Community Safety Partnership - Membership List 2014/15

	NAME OF REPRESENTATIVE
Statutory partners/CSP members	<p>Cllr Bernice Vanier, Cabinet Member for Communities (Co-chair) Dr Victor Olisa, Borough Commander (Co-chair), Haringey Metropolitan Police Cllr Martin Newton, Opposition representative Cllr Ann Waters, Cabinet Member for Children and Families Zina Etheridge, Deputy Chief Executive, Haringey Council Andrew Blight, Assistant Chief Officer, National Probation Service - London for Haringey, Redbridge and Waltham Forest Douglas Charlton Assistant Chief Officer, London Community Rehabilitation Company, Enfield and Haringey Spencer Alden-Smith, Borough Fire Commander, Haringey Fire Service Jill Shattock, Director of Commissioning, Haringey Clinical Commissioning Group Mark Landy, Community Forensic Services Manager, BEH Mental Health Trust Pamela Pemberton, HAVCO, Interim CEO Joanne McCartney, MPA, London Assembly Stephen McDonnell, AD Environmental Services and Community Safety Dr. Jeanelle de Gruchy, Director Public Health, Haringey Council Lisa Redfern, Director of Children Services, Haringey Council Beverley Tarka, Interim Director Adult & Community Services, Haringey Council Andrew Billany, Managing Director, Homes for Haringey Tessa Newton, Victim Support Chair, Safer Neighbourhood Board – TBA (Interim in place)</p>
Supporting advisors	<p>Amanda Dellar, Superintendent, Haringey Metropolitan Police Hazel Simmonds, Interim Head Community Safety Jon Abbey, Assistant Director, Schools and Learning Claire Kowalska, Community Safety Strategic Manager (+ Theme Leads) Sarah Hart, Commissioning Manager, Public Health Maria Fletcher Committee Secretariat</p>